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24 JAN 1980

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MEMORANDUM FOR: Deputy Director for Administration

FROM: Robert W. Gambino
Director of Security

SUBJECT: Office of Security Significant Activities
Week of 17 January 1980 (U)

REFERENCE: DDA Administrative Instruction No. 74-5

1. This memorandum is for information only. (U)
2. The activities of the Office of Security during the week of 17 - 23 January 1980 were highlighted by the following items:

a. Two representatives of the DCI Security Staff are in Europe in support of the DDCI's travel requirements. (C)

b. Representatives of the Office assisted in two separate medical evacuation cases during the reporting period. On 20 January, an OSO employee returned from [redacted] for medical reasons, and on 22 January, representatives of the [redacted] assisted the wife and son of the Chief of Station/[redacted]. The son was involved in a serious motorcycle accident and suffered a concussion, fractured skull and fractured arm. Assistance was provided in onward transportation to Washington. (C)

c. Representatives of the Office supported the Office of General Counsel in retrieving various valuables from a safe in [redacted] (U)

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e. Information Systems Security Group representatives are conducting computer security surveys at several West Coast contractor sites. (U)

f. Industrial facility security audits of the [] were completed, and representatives of the Office completed a security audit of OSO activities [] (S)

g. Representatives of the Safety Group have conducted briefings of various component officers regarding their duties and responsibilities in relation to safety and health laws. In addition, the Industrial Hygienist has inspected the chemical storage requirements for [] (U)

h. Representatives of the Overseas Security Support Branch are in [] on a security survey and will travel to [] for a security survey prior to returning to Headquarters. (S)

i. Representatives of the Office provided support to the DDCI and senior Agency officials testifying before the House Foreign Affairs Committee and Defense Subcommittee of the House Appropriations Committee. (U)

[]
Robert W. Gambino

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